

WARREN VOLUNTARY HISTORIC DISTRICT COMMITTEE

Minutes of October 26, 2010 Meeting

Warren Town Hall, 2nd Floor

7:00 pm

www.wvhdc.org

Attendees: Edward Theberge, Janet O'Brien, Patricia Read, Eileen Collins, John DaSilva and Janet O'Brien.

Absent: BG (Ret.) Richard J. Valente and Chris Fuller

Location: Planning Board Conference Room, Warren Town Hall

1- Call to Order

Vice-Chairman Ed Theberge called the meeting to order at 7:13 pm.

2- Review of Applicants

a. New – Margaret and Raymond Deacon

35 Washington Street

Mr. Deacon is seeking historic tax credits for roof repair to his home and three-bay garage. He presented an estimate from Tavares Construction for \$23,600. Mr. Theberge and others on the committee suggested he obtain additional estimates before proceeding.

Mr. DaSilva made a motion to approve the project as submitted, with not all bids received at this time. Ms. Read seconded. The motion passed. Ms. Collins recused herself as she is related to the applicant.

b. Final Review – Wendy Farr

15 School Street

Ms. Farr was not present because she had appeared before the committee last month. At that time, the committee requested she submit all cancelled checks prior to the October meeting. Mr. Theberge reviewed the amounts of the checks with the corresponding work and said it was correct. The project was granted final approval for \$21,508. The secretary was asked to send Ms. Farr letter to that effect and submit the paperwork to the Tax Assessor.

3 - Review of Minutes

a. September 28, 2010

Mr. DaSilva made a motion to accept the minutes as submitted, seconded by Ms. Read. The motion passed unanimously.

4- Old Business

a. Financial Report

Mr. DaSilva reported that \$390.00 has been spent to date in FY 2010-2011. At this time the WVHDC is \$1,210 under budget.

Mr. DaSilva recommended paying the \$90 quarterly payment to Lakeville Computer and keeping the company for another quarter. He explained he had spoken with Planner Caroline Wells regarding the Website. He told her the committee was interested in preserving its own site rather than as only a link on the Warren Website. She will start working on the WVHDC Website and Mr. DaSilva said he will follow up.

Mr. DaSilva made a motion to continue the agreement with Lakeville for three more months, with a second from Ms. Collins. The motion passed unanimously. The committee also voted to pay \$85.00 a year to maintain the separate Website.

b. Status Report

There is only one change to the status report since last month. Mr. DaSilva said he has moved the Farr project from open to closed.

The committee asked the secretary to send a letter to Julie Blount asking her to appear at the November 23, 2010 meeting and provide an explanation as to the status of her projects. If she does not comply, the projects will be considered closed.

5- New Business

a. Liberty Street School

The secretary reported her findings as to the “covenant” for the preservation of the above’s historic façade. She presented Council

meeting minutes, two RFP's, and a prospective lease agreement that all mention preserving the façade. The research was done at the request of the committee during the September meeting.

b. The Historic Armory request for a letter was tabled until next month.

6- Adjournment

Mr. DaSilva made a motion to adjourn, seconded by Ms. Collins. The meeting was adjourned at 7:54 p.m.